

NEW HAMPSHIRE PUBLIC SCHOOLS
SCHOOL ADMINISTRATIVE UNIT #1

CONTOOCOOK VALLEY SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT OF SCHOOLS
106 Hancock Road, Peterborough, NH, 03458-1197

Telephone: 603-924-3336 x2033

Fax: 603-924-6707

PERSONAL DATA CHANGE

****IMPORTANT****

Please be sure to log-on to your Single Sign On Account with NHDOE and update your information.

Employee: _____ School: _____

Change Effective Date: _____ Social Security #: _____ - _____ - _____

Change/Update Employee Personnel File as Follows:

Name Change (Marital): _____

New Address: _____

New Telephone # (Home): _____ (Cell): _____

New Email Address: _____

Emergency Contact: _____ Phone: _____

Employee Signature

Date

Please send completed form to Denise McLenon, HR Office

Mission Statement

The ConVal Regional School District, in partnership with its member communities, will inspire all learners to achieve academically, contribute to the global community, and thrive as independent and productive citizens.